## RHODE ISLAND DEPARTMENT OF HUMAN SERVICES Management Services - Program Operations

DATE: January 27, 2017

## **TO:** All DHS Staff

**FROM:** Office of Policy, Research and Analysis

## **SUBJECT: RIBridges Unique User ID Credentials**

## PURPOSE

The purpose of this memorandum is to inform all DHS staff that the only approved access into RIBridges is through the unique User ID provided by the DHS FAMIS Hotline unit. Under no circumstance shall any employee access RIBridges under generic log-in credentials or through use of any other employees' user ID.

Note: Supervisors are required to review the content of this memorandum with their staff.